

Proposal no. (SEB Office use only):

SOCIETY FOR EXPERIMENTAL BIOLOGY
PROPOSAL FOR SATELLITE MEETING FUNDING

Each section of the SEB allocates up to £5,000 per annum for satellite meetings. The decision as to where to allocate the funding rests with the Section and Meetings Committees.

Please return this form to the SEB office by Fax (+44 (0)207 685 2601) or email (t.dempster@sebiology.org). The proposal will then be forwarded to the relevant section head.

Section 1: Applicants Name and Full Contact Details

Section 2: Full Meeting Title

Section 3: Section and Interest Group

Animal
Plant
Cell
EPA
Interest Group:

Section 4: Proposed date of meeting

Section 5: Funds requested from the SEB

Section 6: Sponsorship Acknowledgement

Section 7: Venue (please state if have a preferred venue)

Venue Name:

Has a contract with the venue been signed?

Yes

No

Section 8: Other organizers details

Name	Affiliation	Email

Section 9: Length/duration of meeting

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Section 10: Anticipated audience description and numbers

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Section 11: SEB Members

Anticipated number of SEB Members:

Discount offered to SEB Members:

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Section 12: Commitment to publish via one of the Society's publications

Yes No

If yes, which one?

Advances Series

Experimental Reviews Series

Journal of Experimental Botany Special Issue*

*Please note that if a Journal of Experimental Botany special issue is requested, a specific request will need to be made to Richard Napier (Special Issue Editor) on richard.napier@warwick.ac.uk.

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Section 13: SEB Management

Would you be interested in using SEB Management Limited to provide registration/abstract services for the meeting?

Yes No

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Section 14: Case for the Scientific Programme

Timeliness:

Importance:

Topicality:

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Section 15: Additional details such as networking slots, oral presentations selected from abstracts and poster sessions

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Section 16: Competing/recent meetings on this topic

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Section 17: Speaker details

Name	Affiliation	Topic

Section 18: Other Sponsorship and support

Organization	Expected sponsorship/support (£)

Please now return this form to Talja Dempster at the SEB Office (email: t.dempster@sebiology.org)