### SOCIETY FOR EXPERIMENTAL BIOLOGY PRESENTS:

**2022 ANNUAL CONFERENCE** 5 - 8 JULY 2022

## **Abstract Submissions for an event**



Join us and have the opportunity to connect with

MONTPELLIER

### Navigation

•Select the "Events" link on the home page.

- •Scroll down the screen to the event you want to submit an abstract for.
- Select your event, click on the "abstracts" link.



### SOCIETY FOR EXPERIMENTAL BIOLOGY PRESENTS:

## **2022 ANNUAL CONFERENCE** 5 - 8 JULY 2022

# **Abstract Submissions for an event**

| Satellite : SUMO modification in cell<br>3-4 July 2022 <u>+ Add to calendar</u><br>Montpeller  | signalling |
|--|------------|
| Overview Abstracts   | Book now   |
| Submit your Abstract here!   |            |
| CONTACT US   |            |
| Prede contact un sch on eventselsebiology.org BECOME A MEMBER SEB members are entitled to discounted registration fees at all SEB events. To take advantage of these discounted re | ites.      |



### Submit Abstract

- Click on the "Submit your abstract here!" link
- You should get to the abstract home .
- You need to scroll down to the event you want to submit an abstract for and select the event.
- You should get taken onto the event page.
- Click on "Submit now"



## **Abstract Submissions for an event**

| S E B                                    | Millo Mente Methodiship Henzich aufladuonis Calens Cheris Galandich Madis Volaceant medicas<br>My account V |
|--|---|
| You are here: Homepage $\rightarrow$ SUN | M0 modification in cell signalling  |
| Submission detail<br>Abstract details    |   |
| Title *                                  |   |
| Description *                            | A   |
| Category *                               | Please select 🗘   |
| Requested method *                       | Oral 🗘  |
| Contact details                          |   |
| Title                                    |   |
| First name *                             | Keji  |
| Last name *                              | Aofiyebi  |
| Email address *                          | k.aofiyebi@sebiology.org  |
| Institution *                            |   |



## Log In to complete your form.

- At this point if you are not logged in you will be taken into the log in page. Log yourself in
- You will be taken on to the initial Submission detail page
- •Fill in every single mandatory field and click on next
- You are taken into an additional details screen, the abstract submission form.





# **Abstract Submissions for an event**

| S (E) B  | Who We Are Membership                       | News & Publications                | Careers Events Grants & Av                              | My account V Q  |  |
|--|---|------------------------------------|---|-----------------|--|
| You are here: <u>Homepage</u> $\rightarrow$ SUMO mo  | dification in cell signalling               |                                    |   |                 |  |
| Additional details   | BSTRACT SU                                  | JBMISSIO                           | N FORM  |                 |  |
| To Submit an abstract for the Annual Conference  | e 2022 please complete the following form . | If you encounter any problems subn | nitting your abstract please email <mark>abstrac</mark> | t@sebiology.org |  |
| ABSTRACT APPLICATION DEADL   | INES .                                      |                                    |   |                 |  |
| The abstract deadline for the Event is   | March 28th2022.                             |                                    |   |                 |  |
| DECISION   |   |                                    |   |                 |  |
| Session organisers aim to inform you on the outcome of your abstract submission within two weeks of the abstract deadline. |   |                                    |   |                 |  |
| Membership Number (Optional)   |   |                                    |   |                 |  |
| Are you an Invited Speaker?*   | ⊖ Yes                                       |                                    |   |                 |  |
|  | O No  |                                    |   |                 |  |
| Presenters Full Name   |   |                                    |   |                 |  |
|  |   |                                    |   |                 |  |
| Title  | Please select                               |                                    |   | ÷               |  |
| First Name *   | Keji  |                                    |   |                 |  |



### **Additional Screen**

- Fill in the form according to the abstract you want to submit.
- Click on the next link at the bottom of the form
- Your abstract should now submit.
- You should also have a confirmation message pop up on the screen.





## **Abstract Submissions for an event**

You are here: <u>Homepage</u>  $\rightarrow$  <u>Member homepage</u>  $\rightarrow$  My abstract submissions

## My abstract submissions

#### Draft

Thu, 10 Mar 2022

Annual 2022 conference , Montpellier - calls for abstract

View abstract submission details

#### Draft

Tue, 08 Mar 2022

#### Keji Aofiyebi

Annual 2022 conference , Montpellier - calls for abstract

View abstract submission details

### Draft

Mon, 07 Mar 2022

### Keji Aofiyebi

Annual 2022 conference , Montpellier - calls for abstract

View abstract submission details



### Your account after submission

- Click on my account
- Select my abstract submissions.
- You should see the submitted abstract with a title of "Pending review"
- Once your abstract is approved you will receive a confirmation email.
- If you log into your account again now , you should see your abstract show up as approved.



## **Abstract Submissions for an event**

| SPEAKER NAME AND AFFLIATION: None                        |  |
|--|--|
| Please choose whether you would like to submit thi: None |  |
| Full Name : None   |  |
| Institution: None  |  |
| Full name: None  |  |
| Middle Name: None  |  |
| Institution: None  |  |
| First Name: None   |  |
| Institution: None  |  |
| Abstract Title: None                                     |  |
| First Name: None   |  |
| Please tick this box to confirm your research has : None |  |
| Abstract Files: None                                     |  |
| Surname: None  |  |
| Institution: None  |  |
| Email Address: None                                      |  |
| Country Institution: None                                |  |
| Full Name: None  |  |
| Confirm Email Address: None                              |  |
| Country Institution: None                                |  |
| Please select if your would like to apply for Iren: None |  |
| Full Name : None   |  |
| TOPIC: None  |  |
| Institution: None  |  |
| Address: None  |  |
| Institution: None  |  |
|  |  |
|  |  |
| Edit abstract  |  |
|  |  |

Show edit history



Edit an Abstract in draft mode

- To edit a submission in draft mode
- Log on to your account .
- Abstract submission details
- Select view abstract details for the draft you want to amend.
- Scroll to the bottom of the screen
- Select the Edit link
- Edit your abstract and submit as usual

