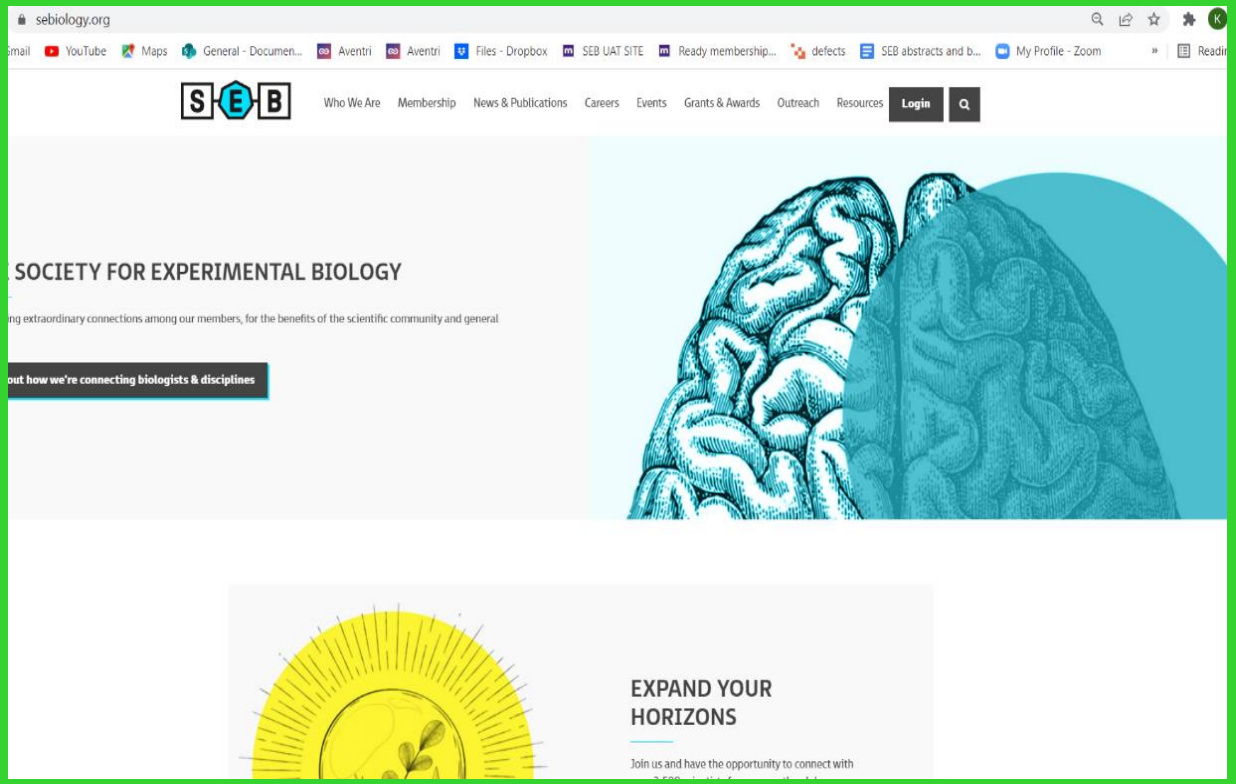
SOCIETY FOR EXPERIMENTAL BIOLOGY PRESENTS:

2022 ANNUAL CONFERENCE

5 - 8 JULY 2022

Abstract Submissions for an event



Navigation

- Select the ''Events'' link on the home page.
- Scroll down the screen to the event you want to submit an abstract for.
- Select your event, click on the ''abstracts'' link.

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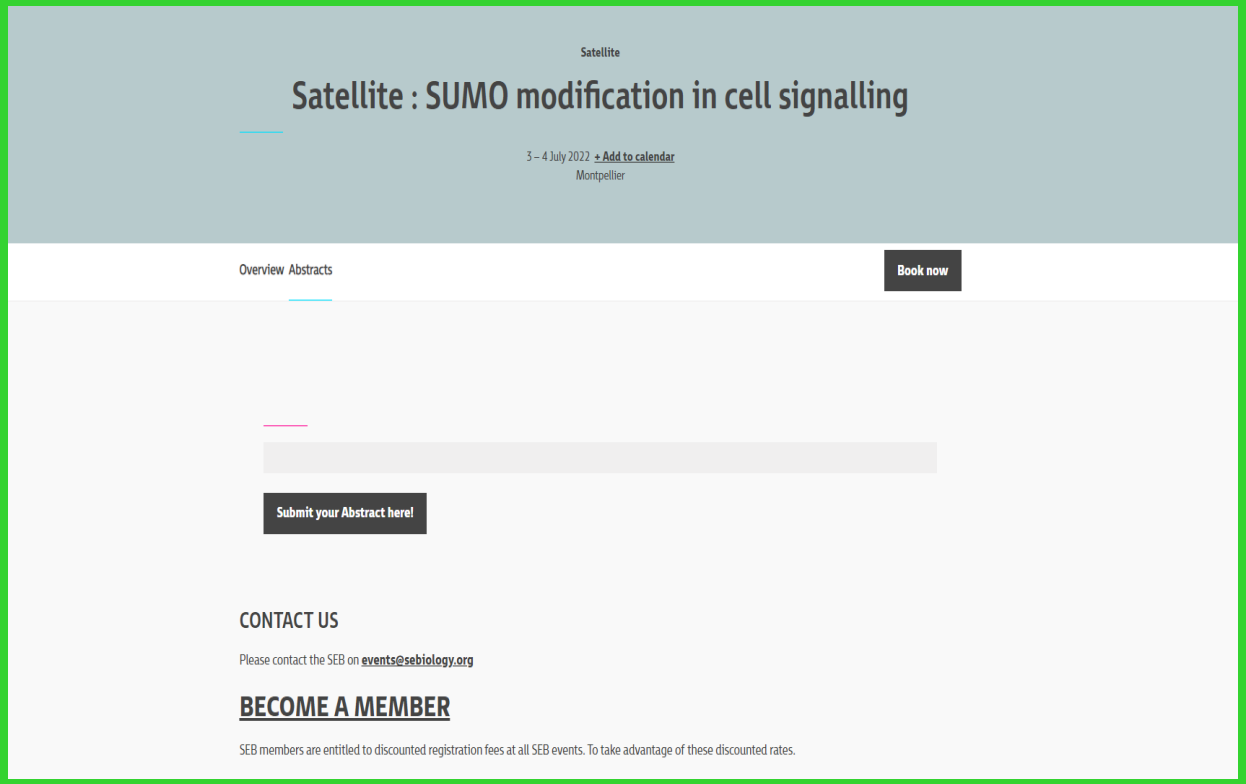

Submit Abstract

- Click on the "Submit your abstract here!" link
- You should get to the abstract home .
- You need to scroll down to the event you want to submit an abstract for and select the event.
- You should get taken onto the event page.
- Click on "Submit now"

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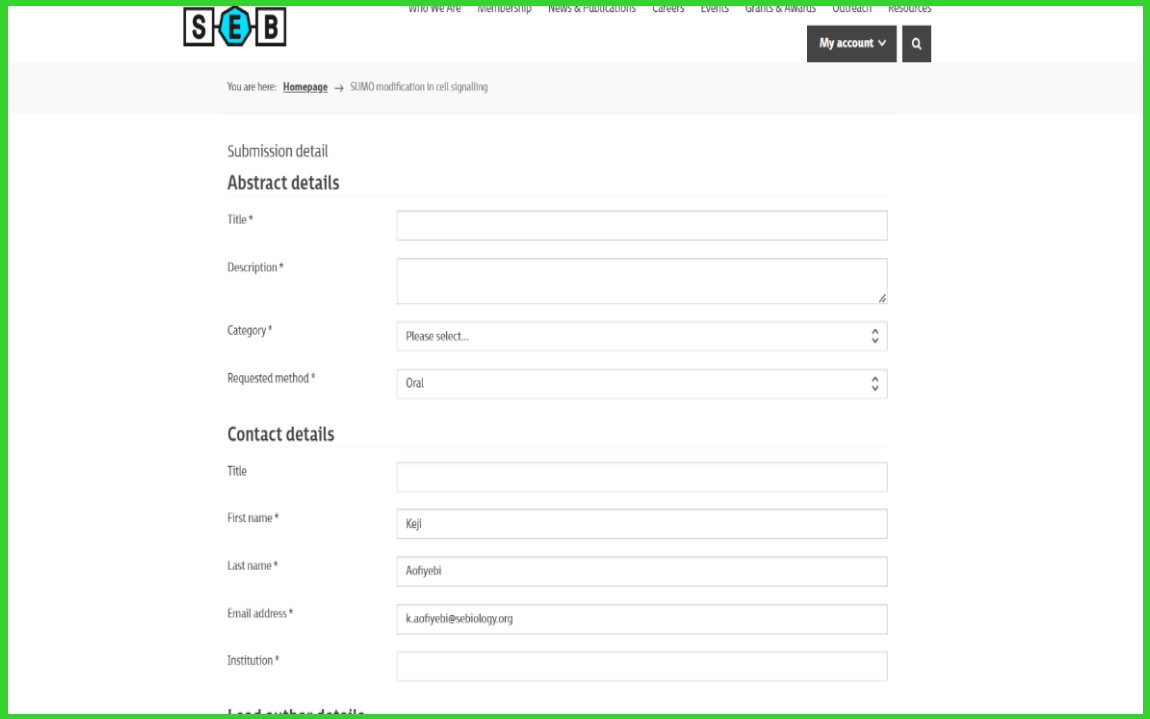
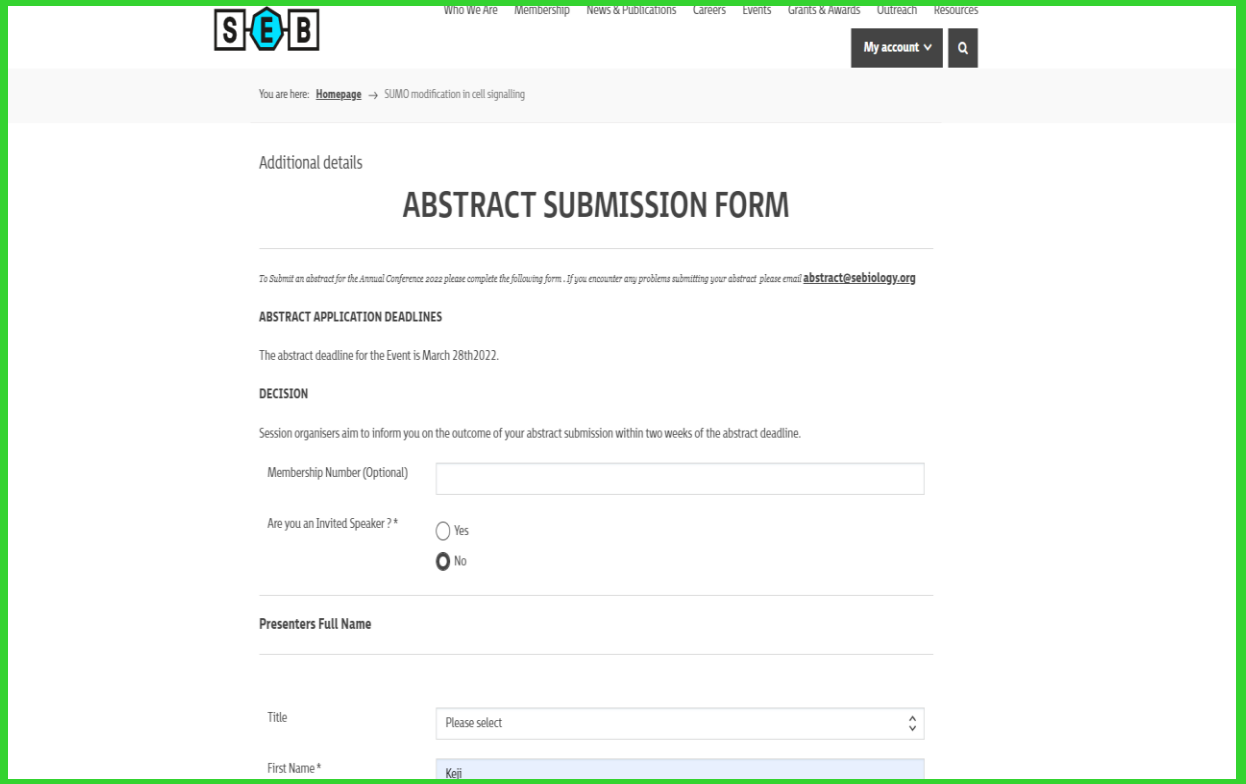
Abstract Submissions for an event



Log In to complete your form.

- At this point if you are not logged in you will be taken into the log in page. Log yourself in
- You will be taken on to the initial Submission detail page
- Fill in every single mandatory field and click on next
- You are taken into an additional details screen, the abstract submission form.

Abstract Submissions for an event



Additional Screen

- Fill in the form according to the abstract you want to submit.
- Click on the next link at the bottom of the form
- Your abstract should now submit.
- You should also have a confirmation message pop up on the screen.

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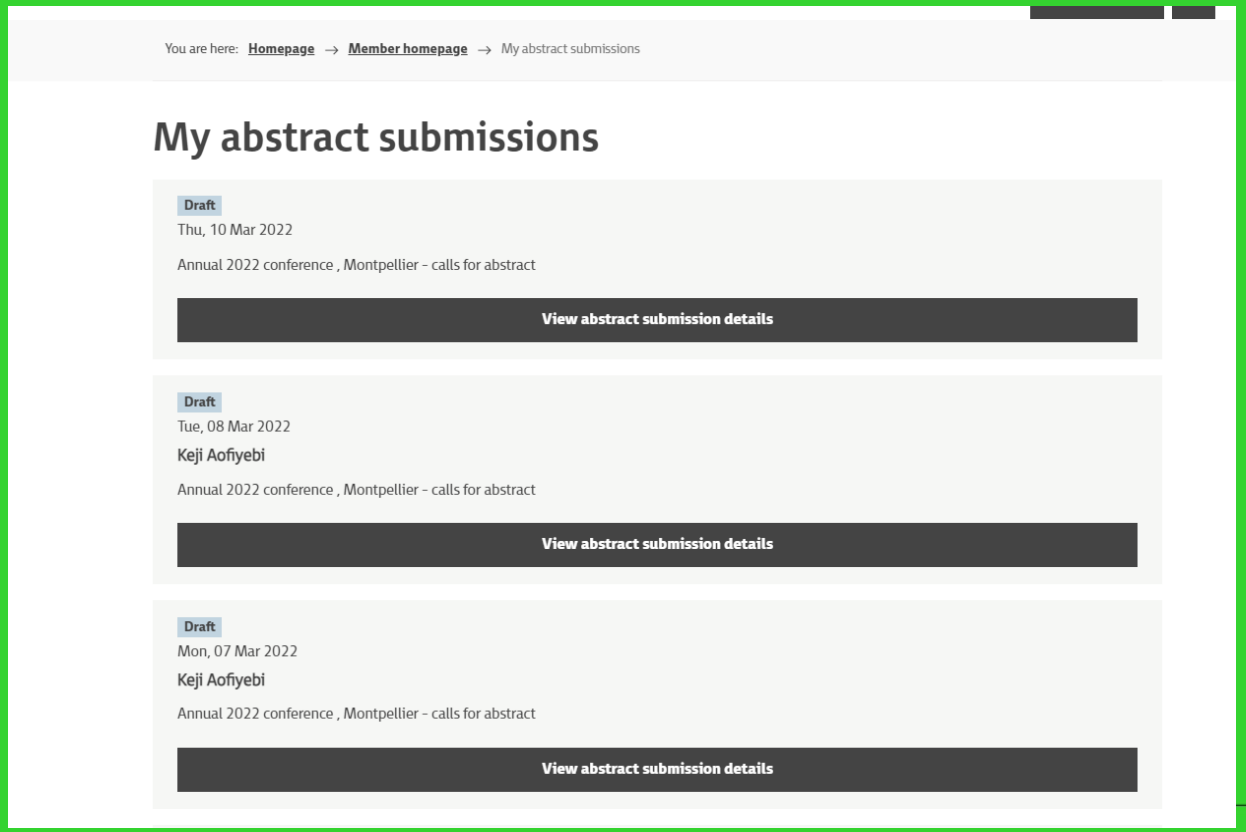
MONTPELLIER 2022

Abstract Submissions for an event



Your account after submission

- Click on my account
- Select my abstract submissions.
- You should see the submitted abstract with a title of ''Pending review''
- Once your abstract is approved you will receive a confirmation email.
- If you log into your account again now , you should see your abstract show up as approved.

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